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Cellentia Tech – SEWP VI Ordering Guide

Contract Number: 80TECH26DXXXX **Contract Category:** A – IT Products **Version:** 1.0 **Date:** October 2026

1. Introduction

The NASA Solutions for Enterprise-Wide Procurement (SEWP VI) contract is a Government-Wide Acquisition Contract (GWAC) providing Federal agencies access to a broad range of IT products and related services.

This Ordering Guide provides SEWP VI customers with instructions for placing delivery orders under Cellentia Tech's SEWP VI Contract **80TECH26DXXXX**, Category A. It is designed to be downloadable, printable, and compliant with **Section C.1.3.3** of the SEWP VI contract.

2. Contract Overview

2.1 Contract Holder

Cellentia Tech Contract Number: **80TECH26DXXXX** Category: **A – IT Products**

2.2 Scope (SEWP VI Category A)

Category A under SEWP VI includes commercially available IT products such as:

- Servers, storage systems, and networking hardware
- End-user computing devices (laptops, desktops, tablets)
- Peripherals and accessories
- Product-based software tied to hardware
- OEM warranties, extended warranties, and product-based services
- Installation/configuration services directly tied to product delivery

All offerings comply with SEWP VI requirements and applicable Federal acquisition regulations.

3. SEWP VI Program Overview

SEWP VI is the successor to SEWP V and provides:

- A **10-year ordering period** (Nov 1, 2026 – Oct 31, 2036)
- Streamlined ordering processes
- Updated Fair Opportunity guidance
- Low program surcharge
- Broad competition across Categories A–C

- Enhanced transparency and tracking through the SEWP VI portal

SEWP VI is available to all Federal agencies, DoD components, and authorized contractors.

4. Ordering Process (SEWP VI)

4.1 Fair Opportunity

All SEWP VI orders must comply with **FAR 16.505(b)**. Customers must provide Fair Opportunity to all contract holders within Category A unless an exception applies.

4.2 Request for Quote (RFQ)

Customers should submit RFQs through the **SEWP VI Quote Request Tool (QRT)**. RFQs may also be sent directly to Cellentia Tech's ordering contacts.

4.3 Required Information for Orders

Delivery orders must include:

- SEWP VI contract number: **80TECH26DXXXX**
- Manufacturer part numbers
- Quantities
- Delivery address
- Funding information
- Any special delivery or configuration requirements

4.4 SEWP VI Surcharge

SEWP VI applies a program surcharge to each order. This surcharge is automatically included in quotes and invoices.

5. Ordering Contacts (Required Section – C.1.3.3 Compliant)

Primary Ordering POC

Ed Email: **sales@cellentiatech.com** Phone: **571-510-3640**

Alternate Ordering POC

Fred Email: **sales@cellentiatech.com** Phone: **571-510-3640**

Preferred Ordering Email

sales@cellentiatech.com

Ordering Phone Line

571-510-3640

Cellentia Tech ensures all listed POCs are authorized to receive and process SEWP VI delivery orders and respond promptly to customer inquiries.

6. How to Place an Order (SEWP VI Workflow)

Step 1 — Submit RFQ

Use the SEWP VI Quote Request Tool or email **sales@cellentiatech.com**.

Step 2 — Receive SEWP VI-compliant Quote

Cellentia Tech will provide:

- Contract number
- Pricing
- SEWP VI surcharge
- Delivery schedule
- Product specifications

Step 3 — Issue Delivery Order

Send the delivery order to:

- **sewporders@sewp.nasa.gov** (required)
- **sales@cellentiatech.com** (recommended)

Step 4 — Order Processing

Cellentia Tech will acknowledge receipt, process the order, and provide shipment updates.

7. Delivery & Logistics

- Delivery times vary by product type and manufacturer.
- Tracking information is provided upon shipment.
- Expedited delivery may be available.
- All deliveries comply with SEWP VI and Federal shipping requirements.

8. Warranty & Support

All products include manufacturer warranties. Extended warranties, maintenance, and product-based support services may be available.

Support requests may be directed to: **sales@cellentiatech.com 571-510-3640**

9. Program Management Contacts (Optional Section)

If desired, you may list your PM/Deputy PM here. This is **not required** for ordering compliance.

10. SEWP VI PMO Contact Information

NASA SEWP Program Management Office Phone: 301-614-7100 Email: help@sewp.nasa.gov
Website: https://www.sewp.nasa.gov